

Code of Conduct

Charlotte Community Library strives to provide a safe and welcoming environment for our patrons to read, learn, participate in programs, and to enjoy all that the Library has to offer. In order to provide this, the Library Board of Trustees has developed the following library use guidelines to comply with all laws and to allow our patrons and staff to use the library in safety and comfort.

Illegal Conduct

- Library patrons may not engage in any action or activity that violates any law, ordinance, or regulation.
- Weapons are banned from library premises to the fullest extent allowed by law.

Personal Conduct/Behavior

- Respect the rights of others using the Library; do not disrupt or disturb patrons or staff.
- Headphones must be used to play audio and the sound kept at a minimum so that another person cannot hear it; do not sing or talk loudly.
- Do not use profane language or behave in any manner that will disturb others.
- Use of tobacco or any other product, including electronic cigarettes, anywhere on the Library's property is prohibited.
- Library patrons may not possess, consume, or be under the influence of any alcohol or controlled substance (except as authorized by prescription).
- Patrons need to dress in an appropriate manner; shirt and footwear are required for safety and hygiene in the Library.
- Patrons whose body odor is offensive will be required to leave the Library's building.
- No cell phone conversations inside the Library.
- Personal property should be in the sight of the owner and may not obstruct aisles, doorways, or walkways.
- No loitering on the Library's property.
- Do not ride scooters, skateboards, roller skates, or bicycles about the Library and property. The Library is not a playground. If they are ridden in order to use the Library, then they must be locked at the bicycle racks. They cannot be parked by the Library's entrance.
- People may not beg or otherwise solicit patrons on library property.
- People may not circulate petitions, distribute leaflets or flyers without obtaining permission first from the Library.

Food/Drink

- Drinks must be in covered containers. No food is allowed in the Library.

Animals

- The Library welcomes service animals that meet the current ADA guidelines.

Restrooms

- Bathing, shaving, changing clothes or other unintended uses of the restrooms are not permitted.
- Library materials may not be taken into the restrooms.

Library Property

- Furniture may not be moved without staff permission; feet and legs must be kept off tables.
- Patrons must adhere to all library policies: Internet Policy, Unattended Children Policy, and Children's Room Use Guidelines.

Penalty

Any person who violates these rules may be denied access to the library by the Library staff.

Appeal

Any person denied access to the Library or its services may appeal to the Library Director. If the appeal is not resolved by the Director, it may be submitted in writing to the Library Board.

Approved by the Library Board of Trustees, January 19, 2017