

CHARLOTTE COMMUNITY LIBRARY

BOARD MINUTES

March 16, 2023

Minutes of a regular meeting of the Board of Trustees of the Charlotte Community Library, County of Eaton, State of Michigan held as a regular meeting on March 16th at 7:00 p.m.

Roll Call was taken: Gloria Wilson – Here, Eunice Borrelli – Here, Keith Tirrell - Here, Mary Sloan - Here, Robert Monschein – Here, Cindy Cook – Here

Absent: Brandon Dyer

Also, Present: Library Director David Votta, Sara Horn (note taker)

President Borrelli called the meeting to order at 7:00 p.m.

Approval of Agenda: Member Wilson made a motion to approve the agenda. Member Sloan seconded the motion. Motion passed.

Public Comments: Asking to extend the laptop lending period to two weeks. Another library visitor wrote they would recommend The Library to others.

Approval of Minutes: Member Monschein motions to approve the drafted minutes of the February 16, 2023. Member Tirrell seconded the motion. Motion passed.

Financial Report: Member Tirrell motions to approve the financial report and pay current bills with three additional bills to Centerpoint (\$126.60), CSLP (\$550.05) and PotterVilla (\$150). Member Sloan seconded the motion. Motion passed.

Director's Report:

As printed; highlights include:

- Executive Summary: The Library is now hosting a Seed Library run by volunteers, members of the Charlotte Community Seed Share. Members of the community can “borrow” seed and encouraged to donate back or “return” seeds. Planning is underway for the annual Summer Reading Program, this year it is schedule to run a full 12 weeks.
- Staff: The Director of Youth Services will be participating in the Michigan Library Association Spring Institute later this month. The Director of the Library underwent Crisis Communication Training, which is a part of a yearlong, monthly cohort meeting that will conclude in June.
- Marketing: The first commercial to air at the Eaton Theater has been delivered and should start to play soon. A monthly PSA about the Seed Library will be sent to the County Journal. The Library is planning for what we will do for National Library Week coming April 23-29th, 2023.
- Facilities/Collection/Services: Friday, March 17th a local Children's author and illustrator, Kara Morales, will present at the library. The Library was selected for the 2023 Michigan Notable Author tour. On Monday, May 22nd the Library will host Brian Solomon, author of the Blood and Fire: The Unbelievable Real-Life Story of Wrestling's Original Sheik.
- Community: The Director met with the Chair of the Eaton County Board of Commissioners and is coordinating with him to set up a meeting/tour of the library for all County Commissioners who

represent areas served by the library through millage or contract services. At their March meeting the Olivet City Council discussed their contract with the Library. It was reported to the director that they will likely want an extension, but the item was tabled. Chester Township would like an extension on their contract. Four of Five tours and literacy support programs have been completed related to our partnership with the Charlotte Public Schools. Meetings have begun regarding the Libraries' participation in Frontier Days 2023. The Library will be exhibiting at the Eaton County Home and Business Expo. The dates for that are April 22nd and 23rd.

Old Business:

- Awareness Campaign Committee: It was brought to the Library Board's attention that last meetings resolution does not answer the question about what would happen at the end of December 31, 2024 if a Contract Township votes "no" on a millage. Member Tirrell motion for the following "The Charlotte Community Library has had a long and mutually beneficial relationship with the four townships and the city of Olivet outside our district. But over the last several years the penal fines and state aid that the library receives from these entities has dropped by almost 70 percent, having implications with our annual budget. The Charlotte Community Library board has reluctantly decided that after December 31, 2024, it will not provide library service to the townships of Chester, Walton, Brookfield, Lee, and the city of Olivet without a millage. Residents wanting library services will pay annual out of district fees." Member Monschien seconded the motion. Roll Call Vote: Member Sloan – Yes, Member Wilson – Yes, Member Tirrell – Yes, Member Cook - Yes, Member Monschien – Yes and President Borrelli – Yes. Motion passed.
- Contract Townships: At their March meeting the Olivet City Council discussed their contract with the Library. It was reported to the Director that they will likely want an extension, but the item was tabled at the township until next month. Chester Township would like an extension on their contract and the Director and Board Chair are working on drafting that extension. The Director met with the Chair of the Eaton County Board of Commissioners and is coordinating with him to set up a meeting/tour of the library for all County Commissioners who represent areas served by the library through millage or contract services.
- Landscaping Renovation: The renovation of the lawn and planter area is on track and scheduled to begin in the second or third week of April with the removal of the current plants. The excavator and concrete subcontractors are scheduled for late April/Early May. Pricing should remain very close to the estimate from last fall. The contractor is scheduled to meet with both subcontractors within the next week or so to firm up their pricing.

New Business:

- Monument Sign: Members of the Library Board were presented with a design for a potential sign for the front lawn. The Board is requesting to see other designs and to get a quote to have a digital marquee incorporated into the sign.

Meeting adjourned at 8:11 p.m.

Sara Horn