

CHARLOTTE COMMUNITY LIBRARY

BOARD MINUTES

September 16, 2021

Minutes of a regular meeting of the Board of Trustees of the Charlotte Community Library, County of Eaton, State of Michigan held as a regular meeting on September 16th at 7:00 p.m.

Roll Call was taken: Cindy Cook - Here, Gloria Wilson- Here, Eunice Borrelli- Here, Robert Monschein- Here, Keith Tirrell- Here, Mary Sloan - Here

Absent: Brandon Dyer

Also, Present: David Votta, Library Director and Sara Horn (Note taker)

President Borrelli called the meeting to order at 7:00 p.m.

Approval of Agenda: Member Monschein - add to new business the topic of Michigan Room utilization. President Borrelli - add to old business updating board member contact information. Member Wilson made a motion to approve the agenda with additions, seconded by Member Sloan. Motion passed.

Public Comments: No public in attendance

Introduction of new board member – Cindy Cook representing Eaton Township.

Approval of Minutes:

- July 15, 2021 – Member Wilson motions to approve the minutes. Member Tirrell seconded the motion. Motion passed.
- August 19, 2021 – Member Monschein motions to approve the minutes. Member Wilson seconded the motion. Motion passed.

Financial Report: Member Wilson sent each member by email an explanation of our finances. Member Sloan motions to approve the financial report and to pay bills with an additional check to Magnolia Magazine. Member Cook seconded the motion. Motion passed.

Director Report:

As printed; highlights include:

- Foot traffic continued to increase, slight decline with school beginning.
- Consumer's Energy with be visiting the library on October 9th for photo op with EV Charger.
- Library Wifi available at Beach Market.
- Spartan Room is regularly being utilized by clubs and organizations.

Old Business:

- CARES Grant updates: Waiting for reimbursement.
- Spartan Room Renovation
 - Potential contractor to visit with Director Votta and Member Monschein on Sept. 24th.

- Board Member Contact Information: Director Votta states that the library website is up to date and will send out all contact information to board members.

New Business:

- Director's Evaluation
 - Member Wilson explains procedure to new member. Discussion of compiled information at future meeting.
- Meeting Room Policy
 - Policy change for situations with for-profits or personal events using space need to be discussed. More research to come from Member Monschein and Director Votta.
- Michigan Room Utilization
 - Member Monschein – proposes a discussion about the use and purpose.

Meeting adjourned at 8:10 p.m.

Sara Horn