

CHARLOTTE COMMUNITY LIBRARY

BOARD MINUTES

August 19, 2021

Minutes of a regular meeting of the Board of Trustees of the Charlotte Community Library, County of Eaton, State of Michigan held as a regular meeting on August 19th at 7:00 p.m.

Roll Call was taken: Jo Jones- Here, Gloria Wilson- Here, Eunice Borrelli- Here, Robert Monschein- Here, Keith Tirrell- Here, Branden Dyer – here at 7:05

Absent: Mary Sloan

Also, Present: David Votta, Library Director and Sara Horn (Note taker)

President Borrelli called the meeting to order at 7:00 p.m.

Approval of Agenda: Member Monschein made a motion to approve the agenda, second by Member Wilson. Motion passed.

Public Comments: No public in attendance

Approval of Minutes: Postpone until next meeting since Member Sloan has the previous meeting notes.

Financial Report:

Member Jones sent each member by email an explanation of our finances. David mentioned that the library received the rest of the penal fines but it was lower than originally estimated. Also, received them this fiscal year, but it will balance into the previous fiscal budget. Member Borrelli asked about the Item line in the report labelled “MI Room Scanner. David will investigate what that amount is for. No additional bills were brought up. Member Gloria motions to approve the financial report and to pay bills. Member Dyer seconded the motion. Motion passed.

Director Report:

As printed; highlights include:

- Increase in patronage throughout the summer months.
- New blog and County Journal article – EV Charger and Hitching Post
 - \$45 (library cost) in the last 3 days on the EV Charger
 - Member Tirrell asked about getting the zip codes of the users as a statistic?
- Looking a new book vendor
 - Baker and Taylor is becoming slow
 - Looking at Ingram as a new vendor
- Spartan Room – available and the reservation form is online
 - David - would like to review the policy for the room
 - Member Borrelli – asked for volunteers and Member Monschein volunteered to work with David
- Hotspots – available for checkout

- Not advertised to the public yet (20 gig per cycle)
- Member Tirrell - Could we get more devices to use longer (month span) in the more rural areas
 - Non-millage townships would/could get more use
- David's proposal was selected by the Women Giving Together group to help fund the upgrades to the library computers. Amount of assistances has not been revealed.

Old Business:

- CARES Grant updates: Hotspots are ready. David can process invoices.
- Spartan Room
 - Jackie Car – this job didn't align with her specialty but referred us to someone else
 - David reached out to Heidi Summers for recommendations and asked if she wanted in
 - Member Monschein asked if there were any specific needs for the room
 - More cosmetic changes are wanted
 - Suggested to talk with groups that regularly use the room to see if they have recommendations for improvements or needs
- Board vacancy
 - Members Jones is resigning as Treasurer
 - Member Jones replacement (Cindy Cook) may be at the next meeting
 - Last meeting today unless Cindy cannot do it and will continue until replacement is found
- Election of Officers and committee appointments
 - Nominations and Votes
 - Member Jones nominated and Member Dyer seconded Member Borrelli as President. Motion passed
 - Member Wilson nominated and Member Dyer seconded Member Tirrell as Vice President/Secretary. Motion passed.
 - Member Jones nominated and Member Dyer seconded Member Wilson as Treasurer. Motion passed
 - Committee Appointments
 - Personal – Member Wilson and Sloan
 - Finance – Member Keith and Jones (until replacement)
 - Building and Grounds – Member Monschein and Dyer

New Business:

- Open Hours
 - David - Recommended to stay with the current schedule after reviewing information from peer libraries and the survey of visitors between 6pm-7pm at the library.
 - Member Tirrell and Member Dyer (seconded) motion to stay with current hours. Motion passed.
- Woodland Cooperative – spot on their board for a patron advocate. Suggested that Sally Seifert would be a great recommendation.

Meeting adjourned at 8:04 p.m.