Minutes of the Board of Trustees at the Charlotte Community Library, County of Eaton, State of Michigan held on October 20, 2020.

Present: Jo Jones, Keith Tirrell, Dale Dodds, Mary Sloan, Eunice Borrelli

Absent: Bob Monschein, Gloria Wilson

Also Present: Davis Votta, Library director

President Borrelli called the meeting to order at 7:00 PM

Amended rules: no online participants at the start of the meeting and no one entered during the meeting

Approval of agenda: Member Tirrell made a motion to approve the agenda, seconded by Member Sloan. Motion passed

Approval of minutes: Member Jones made a motion to approve the minutes of the September meeting, Member Dodds seconded. Motion passed

Financial report: Member Dodds made a motion to approve the financial report and pay the bills. Seconded by Member Sloan. Motion passed

Director’s report: As printed. A presentation scheduled for Oct. 28 has been rescheduled for spring 2021. Conversations have been held with Charlotte Public Schools regarding all students having CCL library cards. Folks are waiting for legal opinion regarding sharing student information. Once an opinion occurs there will be a determination of services available to students. After implementation discussion will take place with St. Mary’s to offer a similar program

Old Business:

CARES grant; WiFi updated, reimbursement request submitted. Hot Spots still in the works.

Staff engagement; meetings held, report in the works.
Director Evaluation; material is ready, personnel committee will meet with the director, present a recommendation to the Board in November.

Parking lot; needs work but the painting has helped. We will need new estimates for the work.

Online payment possibilities; we could easily switch 8 accounts; Director or Marlene will check with the Auditor.

New Business:

MERS Documentation; the organization name on the documents presented is Charlotte district library and should be changed to Charlotte Community Library on all documents. With that change MERS Defined Benefit Plan Adoption Agreement Addendums for division numbers 23090107 and 23090171 were approved. Roll call vote on a motion made by Member Sloan and supported by Member Jones passed. (Eunice Borrelli-yes; Keith Tirrell-yes; Dale Dodds-yes; Jo Jones-yes; Mary Sloan-yes)

Training and professional development for May was cancelled; State Police training for Oct. is on hold, possible for MLK day; the Director continues to encourage staff to participate in webinars as their work commitment allows.

Michigan Library Appreciation month proclamation: Motion to accept and approve said proclamation was made by Member Tirrell and seconded by Member Jones. Motion passed.

President Borrelli adjourned the meeting at 8:03 PM.

Submitted by Mary Sloan.