Minutes of a regular meeting of the Board of Trustees of the Charlotte Community Library, County of Eaton, State of Michigan, held in the library on January 17, 2019 at 7:00 p.m.

Present: Mary Sloan, Jo Jones, Keith Tirrell, Dale Dodds, Gloria Wilson, Bob Monschein & Eunice Borrelli

Absent: none

Also Present: Jim Oliver, Library Director, Ann Goeman & Deanna Boston- staff members

President called the meeting to order at 7:00 p.m.

Approval of Agenda

Member Wilson made the board aware that items from the last agenda were not added to the January agenda under Old Business at which time they were. Member Dodds made a motion to approve the agenda, second by member Jones. Motion passed

President Sloan introduced Aaron Stevens, from Stevens, Kirinovic & Tucker P.C. who presented our Audit ending June 30, 2018. Our total fund balance represents approximately 41% of annual expenditures (sound financial condition). Member Tirrell made the motion to accept the Audit as submitted, second by member Dodds. Motion passed

Approval of Minutes

Member Jones made a motion to approve the minutes of November 29, 2018 meeting, second by member Tirrell. Motion passed

Financial Report

Member Dodds made a motion to approve the financial report with the addition of Woodland Library Co-op. $463.00 and pay the bills, second by member Tirrell. Motion passed

Citizen’s Comments

Sam Bruner express his appreciation to the library for being able to use Hoopla & Overdrive. Two programs the library provides to its patrons.

Comment Box

6 positive comments on the use of Hoopla

Staff Comments

Deanna gave each member a letter she wrote on salary distinction between staff members who hold a bachelor’s degree and staff who do not. Ann would like to meet with the personnel committee to further discuss this issue. A meeting has been scheduled for February 5, 2019 at the library.

Friends of the Library

No comments

Woodlands Library Cooperative

No comments
Directors Report

As printed plus Jim has finished the circulation & emergency policies for employees.

The State sent a letter to Lee Township letting them know they are a part of our Library Board would like Jim to investigate resources for our strategic planning, it was requested to look for an outside facilitator.

Old Business

HVAC

Staff training

Friends of the Library

All tabled until next month

New Business

Member Borrelli ask Jim if the library was aware of Michib-I he acknowledge he did and uses it as a resource. Member Borrelli encourage all of us to look at this service.

Meeting adjourned at 8:27 p.m.

Gloria Wilson