

CHARLOTTE COMMUNITY LIBRARY
JANUARY 2018 MINUTES

Minutes of a regular meeting of the Board of Trustees of the Charlotte Community Library, County of Eaton, State of Michigan, held in the Library on January 18, 2018; 7:00 p.m. prevailing Eastern Time

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Present: Mary Sloan, Dale Dodds, Jo Jones, Keith Tirrell, Gloria Wilson
Absent: Bob Monschein, Sharon VanLoton,

Also, Present: James Oliver – Library Director; and Deanna Boston, Staff Members.

President Sloan called the meeting to order at 7:00 p.m.

Motion to approve the November 16, 2017 minutes as amended (see Educational Benefit: to read :{ Keith asked if the Educational Benefits policy discussion could be moved to the January meeting. }). Moved and supported. Passed

Auditors Report: Written and Submitted by Aaron M. Stevens, CPA SK&T.
Treasurers opinion: “We are in accordance with the accounting principles generally accepted by the United States of America.”

Financial Report: We are in good shape with finances readily available for a period in excess of four months.

Motion to accept Financial Report as submitted and to pay all bills including additional bills from Swanson Electric \$266.45 and PotterVilla \$995.00. Supported and Passed.

Motion to amend budget item #74800 from \$2000.00 to \$3295.00: adjust Revenues to \$499953.00 and Expenses to \$663,495.00 and make other adjustments as necessary. Supported and Passed.

Citizens’ comments: none

Comment box: none

Staff comments: none

Friends of the Library: none

Woodlands Library Cooperative Comments: Jim Applied for Mini-Grant.
Director’s report: As printed.

Old Business:

Entryway update: Motion to accept the bid presented by the building committee from SBC Sommer Building Company: work to be completed before May 26, 2018 and not to exceed \$70,000.00. Supported Unanimously Passed

Lighting proposal : Motion to accept proposal from Swanson Electric of Sept 25, 2017 to replace outside lighting fixtures and lights with new LED technology and timers, etc. as needed \$6131.70 Supported Unanimously Passed

Contract area update: good progress being made. Keith and Jim to continue working with contract language and will have sent out before next meeting.

New Business: None

Meeting adjourned 8:45 p.m.

V. Dale Dodds sec.