

CHARLOTTE COMMUNITY LIBRARY

February 2018 MINUTES

Minutes of a regular meeting of the Board of Trustees of the Charlotte Community Library, County of Eaton, State of Michigan, held in the Library on February 15, 2018; 7:00 p.m. prevailing Eastern Time.

Present: Mary Sloan, Dale Dodds, Jo Jones, Keith Tirrell, Gloria Wilson

Absent: Bob Monschein, Sharon VanLoton,

Also Present: James Oliver — Library Director; and Bridget Gregus & Ashley Frost -Staff Members.

President Sloan called the meeting to order at 7:00 p.m.

Motion to approve the January 18, 2018 minutes. Moved and supported. Passed

Financial Report: We are in good shape with finances readily available for a period in excess of five months.

Motion to accept Financial Report as submitted and to pay all bills including additional bills from PotterVilla \$1,234.66. Supported and Passed.

Auditors Report: Accepted as presented last month. Supported and Passed.

Citizens comments: none

Comment box: Really appreciate the new exterior lighting supplied by Swanson Electric.

Staff comments: All doing very well

Friends of the Library: none

Woodlands Library Cooperative Comments:

Directors report: As printed.

Old Business:

Entryway update: Motion to adjust the tentative bid from SBC Sommer Building Company: work to be completed before May 26, 2018 and not to exceed \$75,000.00 (adjusted from \$70,000.00). Supported, Unanimously Passed.

Contract area update: good progress being made. Keith and Jim to continue working with contract language and will have sent out before next meeting.

New Business: Strategic Planning Process started using library and local input.

Meeting adjourned 8:05 p.m.

V. Dale Dodds sec.