

CHARLOTTE COMMUNITY LIBRARY

BOARD MINUTES

March 21, 2019

Minutes of a regular meeting of the Board of Trustees of the Charlotte Community Library, County of Eaton, State of Michigan, held in the library on **March 21, 2019** at 7:00 p.m.

Present: Mary Sloan, Jo Jones, Keith Tirrell, Gloria Wilson & Bob Monschein

Absent: Dale Dodds & Eunice Borrelli

Also Present: Jim Oliver, Library Director, staff members: Janet Chauvin, Bridget Gregus & Ann Goeman,

President called the meeting to order at 7:00 p.m.

Approval of Agenda:

President Sloan added under Old Business: Name Tags & under New Business: Lee Township Penal Fines

Member Jones made a motion to approve the agenda, second by member Tirrell. Motion passed

Approval of Minutes:

Member Jo made the motion to approve the minutes of February 21, 2019, second by member Tirrell. Motion passed

Financial Report:

Member Jones brought to the attention of the board that \$20,000 was deposited at LAFCU. Member Wilson made a motion to approve the financial report and pay the bills with additional bills to Swanson Electric for \$192.24 & Potterville for \$636.55, second by member Monschein. Motion passed

Citizen's Comments: no comments

Comment Box: A card holder would like to see the amount of times they can use Hoopla a month increased.

Staff Comments: Bridgett wanted to know with the millage money received if the staff was going to see an increase in salary. Member Wilson pointed out that it is on the agenda and will be discussed at that time.

Friends of the Library:

Janet announced that Bob Taggett from the Grand Hotel will be presenting a program on the history of the Grand at the April 6th meeting. Bob is a resident historian

Woodlands Library Cooperative:

The proper way to weed out your collection will be presented through a Webinar next Thursday for two staff members.

Directors Report:

As printed; The Director has made arrangements to have the Secretary of State Mobile Unit at our location June 6 & 7

Old Business:

The Director will order name tags for staff on Friday, March 22, 2019

New Business:

The Personnel committee recommended to the board benefits for part-time employees; those include Bereavement Leave, Paid-Time Off increase from 17.5 hrs to 20 hrs, 6 Holiday paid time off & Longevity pay. Discussion followed, Motion was made by member Jones to accept the recommendations, second by member Monschein, Motion passed. The minimum wage will increase by 2% on March 29th which the Director will implement for all employees on April 1st.

Member Tirrell proposed to set aside the penal fines we received from Lee township to be used to benefit contact townships, second by member Monschein. Motion passed

Meeting adjourned at 8:10 p.m.

Gloria Wilson