

CHARLOTTE COMMUNITY LIBRARY

BOARD MINUTES

August 15, 2019

Minutes of a regular meeting of the Board of Trustees of the Charlotte Community Library, County of Eaton, State of Michigan, held in the library on **August 15, 2019** at 7:00 p.m.

Present: Bob Monschein, Keith Tirrell, Mary Sloan, Jo Jones

Absent: Gloria Wilson, Dale Dodds, Eunice Borelli

Also, Present: Staff members Ann Goeman, Addison Kimmer

President Sloan called the meeting to order at 7:05 p.m.

**Approval of Agenda:**

Member Monschein added to Old Business: Security cameras and parking lot

Member Tirrell added to Old Business: Update on Director Search

Member Tirrell made a motion to approve the agenda, with additions second by member Monschein. Motion passed.

**Approval of Minutes:**

Member Monschein made the motion to approve the minutes of July 18, 2019, second by member Tirrell. Motion passed.

**Financial Report:**

Member Monschein made a motion to approve the financial report and pay the bills with additional bills to Granger for \$68.96, Potterville for \$474.05, Johnsons Picture Framing for \$127.00, International Minute Press for \$20.00, second by member Tirrell. Motion passed.

**Citizens Comments:**

No comments

**Comment Box:**

No comments

**Staff Comments:**

Ann Goeman informed the board that there were 7,700 patrons who visited the library in June and 8,660 patrons who visited the library in July. Ann reported to the board that the summer months were busy, and the library staff continues to work hard and offer patrons a positive experience even with the extra work.

Ann Goeman also read a note from Youth Librarian, Christina Stuck about her meeting with Kiwanis and that Ms. Stuck recommends the library should join the Kiwanis for the yearly fee of

\$200. Ms. Stuck was impressed with their youth programs and service projects. She will discuss this with the new Director.

Ann Goeman also read another note from Youth Librarian, Christina Stuck about the need for a Copyright Policy. The members of the board agreed she should write one for the Library Board to approve.

**Comments from the Board:**

Member Monschein commented about what type of reaction other service groups would have if the Library joined the Kiwanis and not their organizations.

**Friends of the Library:**

Ann Goeman read a statement from Youth Librarian, Christina Stuck who is the staff liaison for the Friends of the Library that the Friends would like to purchase blinds for the eastern side of the building.

Mary Sloan reported the Friends are willing to purchase new white tables to replace the old brown tables in the Spartan Room. The Friends are requesting the Library to dispose of the old brown tables.

Member Tirrell made a motion to approve the Friends purchase of blinds, white tables and have the library staff properly dispose of the brown tables, second by member Jones. Motion passed.

**Woodlands Library Cooperative:**

No report

**Directors Report:**

No comment

**Old Business:**

**Parking Lot** : Member Monschein reported a bid from Asphalt Management to patch the parking lot for \$4800. Member Monschein will be meeting next week with Eric Rogers to get a second bid. Member Jones made a motion to approve up to \$6000.00 for the Grounds Committee to spend on patching the parking lot with either Asphalt Management or Eric Rogers, second by Member Monschein. Motion passed.

**Security Cameras:**

Member Monschein presented a bid by Potterville for security cameras of \$8,596.26. Potterville is requesting the money before work begins. Member Monschein made a motion to accept the bid and have the check available immediately, second by Member Tirrell. Motion passed.

**Director's Search:**

Member Sloan reported more than eight applications have been received with August 15, 2019 being the last day to receive applications. The search committee includes, Member Sloan,

Member Wilson, Member Borelli, staff member Ashley Frost, community members Sharon Kubica and Sam Bruner.

**New Business:**

None

Meeting adjourned at 8:12 p.m.