

CHARLOTTE COMMUNITY LIBRARY

March 2018 MINUTES

Minutes of a regular meeting of the Board of Trustees of the Charlotte Community Library, County of Eaton, State of Michigan, held in the Library on March 15, 2018; 7:00 p.m. prevailing Eastern Time.

Present: Mary Sloan, Dale Dodds, Jo Jones, Keith Tirrell, Gloria Wilson

Absent: Bob Monschein, Sharon VanLoton,

Also Present: James Oliver — Library Director; and Pam Kane & Rhonda Brown Staff Members.

President Sloan called the meeting to order at 7:00 p.m.

Motion to approve the February 15, 2018 minutes; as amended to correct \$1,234.66.00 to \$1,234.66. Moved and supported. Passed

Financial Report: We are in good shape with finances readily available for a period in excess of five months.

Motion to accept Financial Report as submitted and to pay all bills including additional bills from Michco - \$10.92 and Swanson - \$351.76 Supported and Passed.

Citizens comments: none

Comment box: none

Staff comments: A bit confused but clarified with time line sheet supplied from contractor for renovation of restrooms and entry.

Friends of the Library: Open meeting with Special Speaker at 2:00 p.m..

Woodlands Library Cooperative Comments:

Directors report: As printed with clarifications including time line of renovation and tentative time line for partial library closing and complete closings. Motion to provide outside restrooms to be supplied for patrons when bathrooms are under renovation.

Supported and Passed. Also no loss time for library workers anticipated during restoration.

Old Business:

Contract area update: good progress being made. Keith and Jim to continue working with contract language and are just waiting for legal approval.

Strategic Planning Process : no report

New Business:

"Treasurer Jones made a motion for the Charlotte Community Library to submit a total of \$30,000.00 to the surplus division of the Charlotte District Library Employees/Administration Division of the Municipal Employees' Retirement System of Michigan (MERS). This payment would be in addition to the required monthly contribution. One (1) lump-sum payment would be made after July 1, 2018 but prior to June 30, 2019, and continue during each fiscal year for the next five (5) years: 2019/2020, 2020/2021, 2021/2022, 2022/2023, and 2023/2024 respectively. Member Wilson seconded. Roll call vote: Sloan, Dodds. Jones. Tirrell, Wilson AYES and No NAYS. Motion approved."

"Member Jones made a motion to approve Form 5583 "Application for Waiver and Plan: Defined Benefit Pension Retirement Systems" and Form 5584 "Application for Waiver and Plan: Retirement Health Benefit Systems" issued under authority of PA 202 of 2017 from the Michigan Department of Treasury and the supporting documentation for each form, Member Wilson seconded. Roll call vote: Dodds. Jones^{3/4} Tirrell, Wilson AYES and No NAYS. Motion approved."

Meeting adjourned 8:05 p.m.

V. Dale Dodds sec.