

CHARLOTTE COMMUNITY LIBRARY

JULY MINUTES

Minutes of a regular meeting of the Board of Trustees of the Charlotte Community Library, County of Eaton, State of Michigan, held in the Library on July 20, 2017 at 7pm EST.

Present: Mary Sloan, Jo Jones, Keith Tirrell, Bob Monschein, Gloria Wilson , Sharon VanLoton

Absent: Dale Dodds : arrived 7:07 p.m.

Also Present: Jim Oliver - Library Director, Christina Stuck – Youth Librarian: Deanna Boston & Ann Goeman – staff members.

President Sloan called the meeting to order at 7:00pm

Motion to approve minutes from regular meeting of May, 2017: Passed - 5 ayes, 0 nays.

Financial report – condition: as of July 20, 2017 we are in a good financial position for the next 6 months and beyond assuming current spending is maintained.

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Motion to accept the financial report as given with additional expenditures and pay all bills presented to date including Auto-Graphics \$208.30 and Hoopla/Mid-West Tape \$3,000.00. Motion passed – 5 ayes, 0 nays. Also reported: a CD's redeemed for \$20,322.64 and deposited in NOW Account: and a 50% increase in State Aid over projection.

Citizen's comments: None

Comment Box: None

Staff Comments: None.

Friends of the Library: None

Woodland's Library Cooperative: Next meeting will be here in Charlotte. Working on insurance possibilities for smaller Libraries.

Director's report: As printed .

Contract Area Letters: Approved to be sent.

Restroom & Lobby Renovations: Motion to accept **SBC Sommer Building Company's** quote of \$2,500.00.

Passed 6 yea 1 nay

Old Business

Quote for cement at entrance and sidewalk accepted from M French Concrete LLC for not to exceed \$14,800.00

New Business

Policy for the use of Spartan Room discussed and will be presented at next meeting.
Update of personnel Handbook discussed and will be available for the October meeting.

Motion to retain job responsibilities for board members to remain the same as last year.

Officers:

Mary Sloan, President
Dale Dodds, Secretary
Jo Jones, Treasurer

Committees:

Building: Dale Dodds and Bob Monschein
Personnel: Sharon VanLoton and Gloria Wilson
Financial: Jo Jones and Keith Tirrell

Motion passed

Proposal to upgrade security system. Tabled.

Dale Dodds Sec.