

CHARLOTTE COMMUNITY LIBRARY

MINUTES

Minutes of a regular meeting of the Board of Trustees of the Charlotte Community Library, County of Eaton, State of Michigan, held in the Library on January 19, 2017 p.m. prevailing Eastern Time.

Present: Mary Sloan, Dale Dodds, Jo Jones, Keith Tirrell, Sharon VanLoton

Absent: Sylvia Colles, Gloria Wilson

Also Present: James Oliver – Library Director, and Ann Goeman, Staff Member.

President Sloan called the meeting to order at 7:00 p.m.

Motion to accept the minutes from the meeting of - December 15, 2016, as written, seconded, 5 ayes, 0 nays: motion passed.

Financial Report: Treasurer, Jones, asked for input for, need and use, before renewing \$50,000.00 CD due soon. Treasures written financial report for January 2017 received and approved; and directed to pay bills as received.

Citizen's comments: none

Comment box: none

Staff comments: The need to upgrade the restrooms is becoming more and more critical.

Friends of the Library: no comments.

Woodlands Library Cooperative Comments: Next month Mr. Oliver to provide comment on Woodlands reasons for library usage being down.

Director's report: In addition to the written report, it was suggested that we look into the need for a CPR and what funding might be available.

Old Business: Contract Area discussion.

Mr. Oliver to present a spreadsheet at the Feb. meeting to help us visualize the recourses received from the contract areas.

Auditors report review: A review was felt would be beneficial to clear up questions.

Upgrade to entrance to the library and restrooms. So far there is only one quote in and we feel another is necessary. An additional effort will be made to get another bid by March first.

New Business: Docking station for patrons. Discussed and not found to be needed at this time.

Library Code of Conduct sheet to be brought up to ADA specifications and republished.

A potential posting is necessary to fill the need for the Children's Librarian portion of the Library.

Some discussion was made as to revamping our retirement package for new employees. Personal committee to present suggestions.

Meeting adjourned

V. Dale Dodds sec.